

# K2 CORPORATE MOBILITY UAE

**K2 Corporate Mobility UAE** provides regional support for K2 clients who are transferring employees into the Middle East and North Africa (MENA) region and serves as a local point of contact for assignees who are based in the Middle East.

In working with K2, businesses in the Middle East region gain the **security and peace of mind** that comes from dealing with a reputable global company. K2 provides its clients with **100% accountability and a fully compliant service**.

The Dubai office is led by Samantha Daly, who is GMS qualified and has managed mobility programmes from both an in-house mobility management and relocation provider perspective. Having lived and worked in Singapore, Samantha is an experienced expatriate herself and holds the ideal skill-set and experience to lead K2's Middle East service capability.



**SAMANTHA DALY**  
**BRANCH MANAGER**  
**K2 MIDDLE EAST**

"K2 brings service excellence and compliance to the region. As a global brand, locally based businesses in Dubai have the security and peace of mind that they are dealing with a reputable organisation which is accountable to you."

K2 are **independent global mobility experts** providing one accountable point of contact for HR teams and assignees via delivery of a range of personalised support packages tailored towards short term mobility needs, long term international assignments, permanent transfers, group moves and domestic assignments.

K2 work as an extension of the HR department and in-house global mobility team to manage the full range of assignment services required to support the transfer of their employees worldwide including; **strategic advisory services, immigration, relocation management, move management, expense management and fully outsourced assignment management**.

With the support of our global offices which cover **North America, Latin America, Europe, Scandinavia, Africa, Middle East, Asia and Australia**, and by brokering services through our carefully selected global partner network, K2 ensures absolute confidence in our service delivery and maximum value, while serving our clients on a worldwide basis.

At K2, we really do pride ourselves on building excellent working relationships with our clients and truly understanding their organisation, ways of working and individual needs, which allows us to deliver an extraordinarily high standard of service on every assignment.



## Benefits

- Impartial global mobility advice
- Extensive trusted global vendor network
- KPI service satisfaction in excess of 96.7%
- Independent vendor management and auditing
- Live reporting and access to K2 bespoke case management system
- Policy compliant, customer focused K2 specialists in global locations



## Global Mobility

### RELOCATION SERVICES

Co-ordination and management of services including: travel bookings, immigration assistance, home search, school search, orientation, temporary accommodation, furniture rental, settling in assistance, cultural and language training, tenancy management and departure services.

### PREMIER TIER SERVICE

K2's Premier Tier Service offers eligible high profile executives a dedicated senior K2 Account Manager in both the host and home location. The K2 Account Manager provides 24 hour support and bespoke research, anticipating the executive's every possible need.

### SHIPMENT SERVICES

K2 provide one point of contact throughout a relocation, co-ordinating highly qualified and carefully selected vendors. K2 has a wealth of move management and relocation expertise and manage moves globally, providing exceptional client service. K2 will tailor the services to the needs of your assignee.

### SHORT TERM MOBILITY SOLUTIONS (STMS)

K2's Short Term Mobility Solutions include short term shipments as a cost effective alternative to excess baggage for assignees undertaking Short Term Assignments. Our three quote short term accommodation service and other supporting services offer the ideal solution to the challenge of short term assignments. Premium service, minimum cost.

### K2 CLEAR INSURANCE

Demonstrating a continued focus for innovation and simplicity, K2 developed a unique insurance cover, providing fully comprehensive door-to-door, all risks, insurance cover. It avoids the need for time consuming valued lists where items mistakenly omitted result in calculation errors and offers a zero excess on all claims.

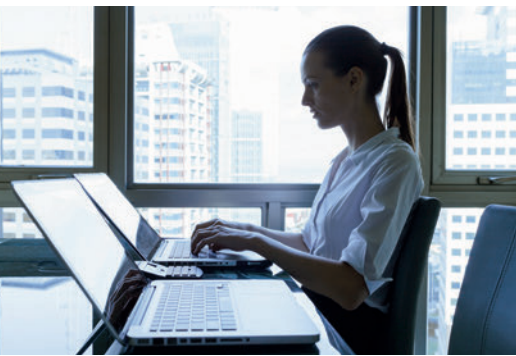
### EXPENSE MANAGEMENT

K2 facilitate the auditing reconciliation and payment of expenses, ensuring tax and policy compliance and minimizing risk. Service includes access to K2's online case management and reporting system.

## TECHNOLOGY – ASCENT

To effectively manage assignments, clients require full control and visibility of their global programme. Ascent, our bespoke case management system, enables clients to have a completely paperless system for global mobility. Unique to the mobility industry, Ascent allows clients, assignees, and service providers access to updates on all aspects of the relocation process.

## Advisory



### **POLICY REVIEW AND BENCHMARKING**

Review and write international assignment policies considering best practice and benchmarking data.

### **TRAINING**

Broad range of training sessions tailored for technical training and relevant topical subjects.

### **VENDOR MANAGEMENT REVIEWS**

Coordinating vendor RFP's, reviewing service, performance and cost.

### **PROCESS REVIEW**

Process mapping and process re-engineering.

### **NEW LOCATION SUPPORT**

Location specific research, due diligence and relocation services.

### **ORGANISATION DESIGN**

Ensuring appropriate organisation design to deliver objectives in the short and long term and effectively managing structural change.





Corporate  
Mobility.



**FOR ADDITIONAL INFORMATION, PLEASE CONTACT:**

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WE DO EXTRAORDINARY EVERYDAY